

**REQUEST  
FOR SERVICE ABROAD OF JUDICIAL OR EXTRAJUDICIAL DOCUMENTS**

Convention on the Service abroad of judicial and extrajudicial documents in civil or commercial matters, signed at The Hague, November 15, 1965

Identity and address of the applicant
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Address of receiving authority  MINISTÈRE DE LA JUSTICE DU QUÉBEC Direction des services professionnels Entraide internationale 1200, Route de l'Église, 2e étage Québec (Québec) G1V 4M1
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The undersigned applicant has the honor to transmit - in duplicate - the documents listed below and, in conformity with article 5 of the above-mentioned Convention, requests prompt service of one copy thereof on the addressee, i.e., (Identity and address)

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- (a)** in accordance with the provisions of sub-paragraph (a) of the first paragraph of article 5 of the Convention
- (b)** in accordance with the following particular method (sub-paragraph (b) of the first paragraph of article 5)

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- (c)** by delivery to the addressee, if he accepts it voluntarily (second paragraph of article 5)

The authority is requested to return or to have returned to the applicant a copy of the documents - and of the annexes - with a certificate as provided on the reverse side

List of documents

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Done at \_\_\_\_\_, the

Signature and/or stamp

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**CERTIFICATE**

Addressee: \_\_\_\_\_

The undersigned authority has the honour to certify, in conformity with article 6 of the Convention,

**1)** that the document has been served

- the (date)

\_\_\_\_\_

- at (place, street, number)

\_\_\_\_\_

- in one of the following methods authorised by article 5:

**(a)** in accordance with the provisions of sub-paragraph (a) of the first paragraph of article 5 of the Convention

**(b)** in accordance with the following particular method

\_\_\_\_\_

\_\_\_\_\_

**(c)** by delivery to the addressee, if he accepts it voluntarily

The documents referred to in the request have been delivered to:

- (Identity and description of the person)

\_\_\_\_\_

\_\_\_\_\_

- relationship to the addressee (family, business or other)

\_\_\_\_\_

**2)** that the document has not been served, by reason of the following facts:

\_\_\_\_\_

\_\_\_\_\_

In conformity with the second paragraph of article 12 of the Convention, the applicant is requested to pay or reimburse the expenses detailed in the attached statement

**ANNEXES**

Documents returned:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Documents establishing the service

\_\_\_\_\_

Done at \_\_\_\_\_, the \_\_\_\_\_

Signature and/or stamp

\_\_\_\_\_

**SUMMARY OF THE DOCUMENT TO BE SERVED**

Convention on the Service abroad of judicial and extrajudicial documents in civil or commercial matters, signed at The Hague, November 15, 1965

(article 5, alinea 4)

Name and address of the applicant

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Particulars of the parties

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**JUDICIAL DOCUMENT**

Nature and purpose of the document

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Nature and purpose of the proceedings and, where appropriate, the amount in dispute

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Date and place for entering appearance

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Court which has given judgment

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Date of judgment :

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Time limits stated in the document :

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**EXTRAJUDICIAL DOCUMENT**

Nature and purpose of the document :

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Time limits stated in the document :

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## **SUMMARY OF THE DOCUMENT TO BE SERVED**

Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters,  
signed at The Hague, the 15<sup>th</sup> of November 1965

(Article 5, fourth paragraph)

### **Identity and address of the addressee**

### **IMPORTANT**

THE ENCLOSED DOCUMENT IS OF A LEGAL NATURE AND MAY AFFECT YOUR RIGHTS AND OBLIGATIONS. THE 'SUMMARY OF THE DOCUMENT TO BE SERVED' WILL GIVE YOU SOME INFORMATION ABOUT ITS NATURE AND PURPOSE. YOU SHOULD HOWEVER READ THE DOCUMENT ITSELF CAREFULLY. IT MAY BE NECESSARY TO SEEK LEGAL ADVICE.

IF YOUR FINANCIAL RESOURCES ARE INSUFFICIENT YOU SHOULD SEEK INFORMATION ON THE POSSIBILITY OF OBTAINING LEGAL AID OR ADVICE EITHER IN THE COUNTRY WHERE YOU LIVE OR IN THE COUNTRY WHERE THE DOCUMENT WAS ISSUED.

ENQUIRIES ABOUT THE AVAILABILITY OF LEGAL AID OR ADVICE IN THE COUNTRY WHERE THE DOCUMENT WAS ISSUED MAY BE DIRECTED TO: . . .

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It is recommended that the standard terms in the notice be written in English and French and where appropriate also in the official language, or one of the official languages of the State in which the document originated. The blanks could be completed either in the language of the State to which the documents is to be sent, or in English or French.