

## EXPLANATORY NOTES

### QUESTIONNAIRE – CIVIL UNION (SJ-833A)

Each of the future spouses must complete the section of the questionnaire concerning him or her before coming to the preliminary interview, the time and date of which are determined by the clerk.

For further information, as well as the contact information for courthouses in the province of Québec, consult the list of courthouses on the website of the ministère de la Justice. You can also consult the document entitled “Marriage and civil union”, available on the same website.

#### TYPES OF FORMS

This form is available in dynamic PDF format, meaning the form can be downloaded from [www.justice.gouv.qc.ca](http://www.justice.gouv.qc.ca) and completed directly on screen.

- Dynamic PDF:

After completing the form, you must print it on letter-sized paper, i.e. 8.5 inches by 11 inches (215.9 mm by 279.4 mm). Be sure to set your printer to this paper size.

- Paper:

If you complete the form by hand, please write legibly in block letters.

#### PROCEDURE

You must bring the completed questionnaire with you to the preliminary interview, along with your birth certificate (long-form, with the name of your parents) or a copy of your act of birth issued by the Directeur de l'État civil. You must also be accompanied by a witness of full age who will sign, in the presence of the clerk, the declaration that will be used to post the civil union.

Court costs are payable on filing your Questionnaire. To find out what the costs are, refer to the website of ministère de la Justice, at [www.justice.gouv.qc.ca](http://www.justice.gouv.qc.ca).

► Number \_\_\_\_\_

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## GENERAL INFORMATION

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*Before filling out this form,  
read the explanatory notes  
on the last page.*

► **FUTURE SPOUSES**

.....	<input type="radio"/> Female	<input type="radio"/> Male
.....	<input type="radio"/> Female	<input type="radio"/> Male

► **SOLEMNIZATION IS REQUESTED FOR THE MONTH OF**

.....

► **THE CEREMONY WILL TAKE PLACE IN** *(check the desired language):*

ENGLISH

FRENCH

**SECTION A - To be filled out by the future spouse**

Family name		Given names ( <i>underline the one you use most</i> )					
Current address ( <i>civic number, street, apartment number, city, province, country</i> )							
		Postal code		Area code Home telephone number		Area code Work telephone number	
Date of birth Y   M   D		Place of birth ( <i>city, province, country</i> )					
Place of registration of birth ( <i>parish, city, province, country</i> ) or registration number in the register of civil status							
Family name and given names of father at birth							
Family name and given names of mother at birth							
Civil status: <input type="radio"/> single		Former spouse holder of: <input type="radio"/> a judgment of divorce		<input type="radio"/> an annulment of civil marriage			
<input type="radio"/> widow or widower		<input type="radio"/> an annulment of civil union		<input type="radio"/> a dissolution of civil union			
Kinship with future spouse		<input type="radio"/> None or specify the nature					
For statistical purposes only							
Mother tongue <sup>1</sup>		<input type="radio"/> English		<input type="radio"/> French		Other (specify)	
Number of years of schooling successfully completed							
Spouses' home address after the civil union (if it is not known, indicate the municipality, province or foreign country where you plan to live) ( <i>civic number, street, apartment number, city, town, province, country</i> )							

**SECTION B - To be filled out if you are a widow or widower**

Family name and given names of deceased spouse	
Place of burial ( <i>city, province, country</i> )	
Date of spouse's death Y   M   D	

**SECTION C - To be filled out if you have been married or in a civil union before**

My previous union was		This union ended in	
<input type="radio"/> a marriage <input type="radio"/> a civil union		<input type="radio"/> a divorce <input type="radio"/> an annulment <input type="radio"/> a dissolution	
Family name and given names of former spouse			
Place where the union legally ended (by judgment, by notarial dissolution, etc.) ( <i>city, province, country</i> )			

**SECTION D - Attestation**

<b>I ATTEST THAT ALL THE INFORMATION GIVEN IN THIS FORM IS TRUE.</b>	
Date	Signature

**Leave this section blank**

Family name and given names of the witness to the declarations
Address ( <i>civic number, street, apartment number, city, province, country</i> )

<sup>1</sup> Indicate the first language you learned as a child and still understand. If you no longer understand that language, indicate the second language you learned as a child and still understand.

**▶ SECTION E - To be filled out by the future spouse**

Family name		Given names ( <i>underline the one you use most</i> )	
Current address ( <i>civic number, street, apartment number, city, province, country</i> )			
Postal code		Area code	Home telephone number
Area code		Work telephone number	
Date of birth Y   M   D	Place of birth ( <i>city, province, country</i> )		
Place of registration of birth ( <i>parish, city, province, country</i> ) or registration number in the register of civil status			
Family name and given names of father at birth			
Family name and given names of mother at birth			
Civil status: <input type="radio"/> single <input type="radio"/> widow or widower		Former spouse holder of: <input type="radio"/> a judgment of divorce <input type="radio"/> an annulment of civil union	
		<input type="radio"/> an annulment of civil marriage <input type="radio"/> a dissolution of civil union	
Kinship with future spouse		<input type="radio"/> None or specify the nature	
For statistical purposes only			
Mother tongue <sup>1</sup>		<input type="radio"/> English <input type="radio"/> French Other (specify)	
Number of years of schooling successfully completed			
Spouses' home address after the civil union (if it is not known, indicate the municipality, province or foreign country where you plan to live) ( <i>civic number, street, apartment number, city, town, province, country</i> )			

**▶ SECTION F - To be filled out if you are a widow or widower**

Family name and given names of deceased spouse	
Place of burial ( <i>city, province, country</i> )	Date of spouse's death Y   M   D

**▶ SECTION G - To be filled out if you have been married or in a civil union before**

My previous union was <input type="radio"/> a marriage <input type="radio"/> a civil union	This union ended in <input type="radio"/> a divorce <input type="radio"/> an annulment <input type="radio"/> a dissolution
Family name and given names of former spouse	
Place where the union legally ended (by judgment, by notarial dissolution, etc.) ( <i>city, province, country</i> )	

**▶ SECTION H - Attestation**

<b>I ATTEST THAT ALL THE INFORMATION GIVEN IN THIS FORM IS TRUE.</b>	
Date	Signature

**▶ Leave this section blank**

Accepted on	Meeting set for	at	a.m./p.m.
Comments			

<sup>1</sup> Indicate the first language you learned as a child and still understand. If you no longer understand that language, indicate the second language you learned as a child and still understand.

## ▶ Information

To contract a civil union, each spouse must be 18 years of age or over.

### PRELIMINARY INTERVIEW

The court clerk will tell you the date and time of the interview preliminary to the solemnization of the civil union. The future spouses must then go to the courthouse, **with a witness of full legal age**, to sign, before the court clerk, the declaration that will be used for the publication of the civil union. It is not necessary that this witness also be the witness during the solemnization.

The date and time of the solemnization of the civil union will be confirmed at this interview.

### POSTING

According to law, the notice of civil union must be posted for 20 days before the date of solemnization on the website of the Directeur de l'état civil.

### SOLEMNIZATION

The civil union must be solemnized in a courthouse or a place authorized for that purpose. Civil unions are solemnized by the clerk of the Superior Court Monday through Saturday, between 9 a.m. and 4:30 p.m., except for the days referred to in the Rules respecting the solemnization of civil marriages and civil unions.

### CIVIL UNION CERTIFICATE OR ACT OF A CIVIL UNION

To obtain a certificate or a copy of the act of civil union you must contact the Directeur de l'état civil.

### RULES

You are allowed to film and take pictures during the ceremony. However, it is prohibited to throw confetti or drink alcoholic beverages inside the courthouse where the civil union is solemnized.

### FEE

The fees for solemnizing a civil union are \_\_\_\_\_ (tax included).

If the clerk has to travel to solemnize the civil union, travel and accommodation expenses are added to the initial fee.

The fees are payable at the interview in cash, by debit or credit card, by postal money order, bank money order or certified cheque made out to the Minister of Finance.

## ▶ How to fill out the form

**Both future spouses** must fill out the appropriate sections of this form in **block letters**, sign the form and include **a copy of their act of birth or certificate of birth (long-form, with the name of their parents) issued by the Directeur de l'état civil.**

Furthermore:

- ▶ a **widow or widower** must provide the death certificate of the former spouse or a copy of the act of death issued by the Directeur de l'état civil;
- ▶ a **divorced person** must provide a certificate or an official copy of the decree absolute of divorce;
- ▶ a **person who had a previous civil marriage or civil union annulled** must provide the judgment of annulment or an official copy;
- ▶ a **person who had a previous civil union dissolved** must provide the judgment of dissolution or a copy of the joint notarial declaration.

**Any error in this form or failure to submit the required documents may delay the publication and solemnization of the civil union.**