

## EXPLANATORY NOTES

### BILL OF COSTS (SJ-286A)

The form “Bill of Costs” enables the party that was successful to draw up the legal costs to which it claims to be entitled according to the tariffs in force, unless the court decides otherwise.

For further information, as well as the contact information for courthouses in the province of Québec, consult the [list of courthouses](#) on the website of the ministère de la Justice.

### TYPES OF FORMS

This form is available in dynamic PDF format, meaning the form can be downloaded from [www.justice.gouv.qc.ca](http://www.justice.gouv.qc.ca) and completed directly on screen.

- Dynamic PDF:

After completing the form, you must print it on letter-sized paper, i.e. 8.5 inches by 11 inches (215.9 mm by 279.4 mm). Be sure to set your printer to this paper size.

- Paper:

If you complete the form by hand, please write legibly in block letters.

### PROCEDURE

Once the form is completed, keep a copy for your files.

You must notify the bill of costs and supporting documents to the debtor party, which then has 10 days to notify its opposition. Notification can be made by any appropriate method proving that the document was remitted to its recipient (for example: registered mail or bailiff). You must then send the bill of costs and supporting documents to the office of the court.

If opposition is notified, the clerk will tax the bill of costs.

Once the bill of costs has been drawn up, a party can ask the clerk to homologate it.

Court costs are payable for an opposition and a homologation request, except for Small Claims Division. To find out what the costs are, refer to the website of ministère de la Justice, at [www.justice.gouv.qc.ca](http://www.justice.gouv.qc.ca).

District:

File No.:

Plaintiff v.  Defendant and  _____	<b>BILL OF COSTS</b>  owed to  by  in accordance with the judgment rendered on
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Court costs and fees Request/Reply Application for homologation of bill of costs Others Service or notification of pleadings and documents Request/Reply Bill of costs Others Witness indemnities and allowances Expert fees Drafting of the report Testimony Interpreter fees Registration in the land register or the register of personal and movable real rights Costs related to taking and transcribing testimony filed in the court file	
<b>TOTAL</b>	

**NOTICE**

To: \_\_\_\_\_  
\_\_\_\_\_

You have 10 days to oppose the bill of costs. If opposed, the bill of costs will be sent to the clerk for taxation.

\_\_\_\_\_ Date \_\_\_\_\_ Attorney(s) / Party

**TAXATION OF THE BILL OF COSTS**

The bill of costs is taxed in the amount of \$ \_\_\_\_\_ .

\_\_\_\_\_ Date \_\_\_\_\_ Clerk

**HOMOLOGATION OF THE BILL OF COSTS**

The bill of costs is homologated in the amount of \$ \_\_\_\_\_ .

\_\_\_\_\_ Date \_\_\_\_\_ Clerk

COURT:

District:

File No.:

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Plaintiff

v.

Defendant

and

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**BILL OF COSTS**

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Attorney(s) :